

# School Board Agenda

## Oregon City School District, November 10, 2008

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Please turn off all pagers and cellular phones before the meeting begins.

*The Board of Education will meet in Executive Session beginning at 5:30 p.m., in Room 115 at the Jackson Building, 1306 12<sup>th</sup> Street, Oregon City, to discuss personnel and property matters pursuant to ORS 192.660(1)(a) through ORS 192.660(1)(i).*

### Executive Session Agenda:

- Bargaining

*At the conclusion of Executive Session the Board will enter into a Work Session to discuss the items below:*

### Work Session Agenda:

- High School Update – Nancy Bush-Lange

*The Board of Education will meet in Regular Session beginning at 7:00 p.m. in the District Board Room at the Jackson Building, 1306 12<sup>th</sup> Street, Oregon City*

### Regular Meeting Agenda:

- I. CALL TO ORDER
- II. RECOGNITION AND GOOD NEWS ABOUT OREGON CITY SCHOOLS  
Preview of the December production of “It’s a Wonderful Life” – OCHS Drama Department
- III. SCHOOL IMPROVEMENT REPORTS  
Jennings Lodge and Candy Lane Elementary Schools
- IV. PATRON INPUT  
Visitors who have not previously arranged with the Superintendent to appear before the Board may be heard by signing in on the form found beside the agenda packets near the door.
- V. REPORTS  
Special Education Report – Verne Ferguson  
Late Start Update – Roger Rada
- VI. BOARD COMMUNICATION  
Budget Committee Vacancies – Roger Rada  
Ex Oficio Members:  
    Bryn Weigel, OCHS  
    Vicki Poyser, OSEA Chapter 14  
    Cindy Williams, OCEA  
Letter from Mayors Supporting JROTC – Carol Sturman
- VII. DISCUSSION  
Consideration of Response to Intervention as District Practice – Verne Ferguson  
First Reading of Policies IKF, IMB, IMB-AR

VIII. ACTION ITEMS

A. CONSENT AGENDA

1. Approve minutes: Regular Session, October 13, 2008
2. Approve minutes: Public Hearing, October 27, 2008
3. 0809-05 Approve Licensed Staff Appointments for 2008-2009
4. 0809-102 Approve Added Duty Appointments for 2008-2009

B. 0809-416 Approve Professional Learning Communities as District Adopted Practices – Roger Rada

C. 0809-417 Approve Positive Behavior Supports as District Adopted Practices – Roger Rada

D. 0809-418 Resolution Approving Conditional Sponsorship of Clackamas Academy of Industrial Science (CAIS) Charter School – Roberta Herndon

E. 0809-222 Resolution Agreement for Adoption of 403(b) Plan Document – Ted Thonstad

F. 0809-223 Authorize Heron Creek Therapeutic Program Contract K-6 – Ted Thonstad

G. 0809-224 Authorize Heron Creek Therapeutic Program Contract 7-12 – Ted Thonstad

H. 0809-225 Authorize LEEP Program Contract – Ted Thonstad

I. 0809-226 Direct the Superintendent to Develop a Budget Plan for 2009-10 – Ted Thonstad

J. 0809-227 Approve Expenditure of CET Funds – Ted Thonstad

K. 0809-419 Second Reading, Adoption of Policies as Listed – Ted Thonstad

IX. Other items requiring action by the Board (addendum)

X. ADJOURNMENT

**NEXT MEETING: December 8, 2008**

**Oregon City School District  
School Board Meeting  
November 10, 2008**

**1.0 Approve Regular Meeting Minutes**

The Board of Directors of Oregon City School District No. 62 met at 7:00 pm in Regular Session on October 13, 2008. The meeting was convened in the district boardroom at Jackson. Present from the Board were: Michelle Phillips, Debbie Noble, Tim Frisius, Michele Beneville, Duff Main, and Cameron Seward. Carole Sturman was absent. Present from the administration were: Roger Rada, Superintendent, Ted Thonstad, Director of Operations, Wes Rogers, Business Manager, Roberta Herndon, Director of School Improvement, Larry Didway, Director of Human Resources and Mike Hyder, Director of Special Programs. Also present were ex officio members Bryn Weigel, Cindy Williams, and Kate Maple.

Others: 25.

Mr. Main called the meeting to order at 7:05 pm and led the flag salute.

**SCHOOL IMPROVEMENT REPORT**

Carol Sanders, principal, presented McLoughlin's school improvement report. She shared test results for the past three years and reviewed school improvement goals in the areas of reading, math and writing. She noted that in analyzing writing scores, staff identified a need to increase writing instruction in the imaginative prompt. In a PLC, they analyzed results, changed curriculum maps and developed a focused writing action plan to address that need. She closed her report with information on the Orchards Math program that McLoughlin is piloting this year.

**RECOGNITION AND GOOD NEWS ABOUT OREGON CITY SCHOOLS**

Nancy Bush-Lange introduced Jessica Stringham, an OCHS senior, who has been nominated as a commended National Merit Scholar. Jessica is editor of the school paper, a member of the robotics team and a contributor to the school literary magazine.

Roger Rada introduced Donna Brant, new Special Programs Administrator. Donna will be working with Title and ELL programs, a position that became vacant with Mike Hyder's retirement.

**REPORTS**

**Financial Update:** Ted Thonstad presented information on long-range financial projections for the district. He said he and Wes Rogers, Business Manager, have analyzed enrollment and revenue projections over the next few years. That analysis reflects the impact of declining enrollment, reductions in state school fund revenues, and increases in service expenditures such as electricity and fuel on the district's operating budget.

**Transportation Update:** Mr. Thonstad said that nearly all parent concerns have been resolved. Staff continue to work on bus arrival times at Ogden and those issues should be taken care of by the end of the week. A letter of apology has been sent to the bilingual parents and letters will be sent to parents residing on rural roads clarifying stops and times. He closed his remarks by saying that the five new buses should be on routes by the end of the month.

**Maintenance and Energy Project Update:** Mr. Thonstad reported that Senate Bill 1149 funds had been used for energy efficiency projects at four schools. Projects included a new boiler at Redland, cleaning of ductwork, and balancing air flows and air exchanges at all four schools with the goal to reduce fuel and other energy costs. He added that some of the projects should qualify for future SB 1149 funds. The district will continue to track energy use in all schools, and monitor these schools in particular.

**District Test Results:** Roberta Herndon reviewed the district's 2008 test results. At the elementary level, she said that in nearly every area, student scores were better than the state average of students meeting or exceeding the benchmark. She added that this is an adoption year for math; she and Carol Sanders are leading a curriculum renewal team to look at the entire process of teaching math, including materials. At the middle school level, scores are just slightly below the state; staff are reviewing the data to see what they need to focus on and what interventions can be included to meet

student needs. Scores for Oregon City High School were also above the state average; 82 percent of 10<sup>th</sup> graders passed the reading test and 75 percent passed the mathematics test.

#### BOARD COMMUNICATION

Brynn Weigel reported on upcoming events at OCHS, including activities for Homecoming, SAT prep classes, the upcoming PSAT tests, conference schedules and a mock election. The third annual Veterans Assembly will be held November 4. Brynn encouraged local veterans to attend. They should contact Angie Smith to reserve a seat.

Kate Maple reported on upcoming OSEA building representative training.

Cindy Williams reported that OCEA members had voted to ratify the 2009-12 contract. She thanked the board and administrative team for a great working relationship. She added that four OCEA members will be attending a PLC Summit in Vancouver next week.

#### DISCUSSION

Draft of TSA 403(b) Plan Document: Wes Rogers presented a draft plan document for TSA 403(b) plans. He said that the plan, to be effective November 1, 2009, meets new IRS requirements. It is offered as a benefit to employees if they want to participate. Districts must have a formal plan document in place in order to offer the program. He added that it must have board approval and will be brought to the November meeting for action.

First Reading of Policies: Mr. Thonstad presented the following policies for first reading:

| Code   | Name   | New/Revision | Reason             |
|--|--|--------------|--------------------|
| BBFA   | Board Member Ethics and Conflicts of Interest  | Revision     | Highly Recommended |
| BBFB   | Board Member Ethics and Nepotism   | New          | Highly Recommended |
| GBC<br>GCBDA/GDBDA   | Staff Ethics   | Revision     | Recommended        |
| AR(1)  | Federal Family and Medical Leave/State Family Medical Leave Request for Family and Medical Leave | Revision     | Required - Law     |
| AR(2)  | Leave  | Revision     | Required - Law     |
| AR(4)  | FMLA/OFLA Notice to Employee   | Revision     | Required - Law     |
| AR(5)  | Medical Certification Form   | Revision     | Required - Law     |
| GCN/GDN  | Evaluation of Staff  | Addition     | Optional           |
| IGBHA-AR(1)  | Evaluation of Alternative Education Programs   | Revision     | Required - Law     |
| IK   | Academic Achievement   | Revision     | Required Highly    |
| IL   | Assessment Program   | Revision     | Recommended Highly |
| KBA  | Public Records   | Revision     | Recommended Highly |
| KBA-AR   | Public Records   | Revision     | Recommended        |
| Note: The following policies have been deleted due to changes in government laws and/or regulations: |  |              |                    |
| ILBB   | Juried Assessments   | Delete       |                    |
| ILBB-AR  | Juried Assessments   | Delete       |                    |

Resolution on Statewide Ballot Measure 60 Merit Pay: Mr. Main gave a brief background of the measure, noting that Oregon School Boards Association has recommended opposition. He shared concerns over the wording and potential impact on the district if approved. Members said there are several measures on the ballot that can affect education and encouraged patrons to read the measures carefully, be educated and informed as they vote.

**CONSENT AGENDA**

Mrs. Beneville moved, Mr. Seward seconded, to approve the consent agenda as presented. Mrs. Beneville, Mr. Frisius, Mrs. Phillips, Mr. Main and Mr. Seward voted in favor. Mrs. Noble abstained. The motion was approved.

Members reviewed policy DJ as it applies to approval of contracts and inquired if the limits should be relooked at. Members agreed to leave as written.

Mr. Seward moved, Mr. Frisius seconded, to approve Resolution 0809-220 authorizing the therapeutic services contract as attached and made a part of these minutes. The motion was unanimously approved.

Mrs. Beneville moved, Mr. Seward seconded, to approve Resolution 0809-221, authorizing the HERA Community School contract as attached and made a part of these minutes. The motion was unanimously approved.

Mrs. Noble moved, Mrs. Phillips seconded, to approve Resolution 0809-414, Opposition to Statewide Teacher Merit Pay Mandate as attached and made a part of these minutes. The motion was unanimously approved.

Mrs. Noble moved, Mrs. Phillips seconded, to approve Resolution 0809-415, to ratify the Licensed Staff Collective Bargaining Agreement for 2009-1012 as attached and made a part of these minutes. The motion was unanimously approved.

Mr. Thonstad presented a request for expenditure of CET funds for evaluation and preliminary design work on a potential site for relocation of the Transportation-Maintenance facility and answered questions from the board about the suggested move.

Mrs. Beneville moved, noting that the motion was based on the idea that the board needs to look toward the future, and Mr. Seward seconded, to approve Resolution 0809-218. Mrs. Beneville, Mr. Seward and Mr. Main voted yes. Mr. Frisius, Mrs. Noble and Mrs. Phillips voted no. The motion failed.

There being no further business to come before the board, the meeting was adjourned at 8:30 p.m.

Attached: Resolutions 0809-413, 005, 102, 220, 221, 414, 425, 218.

**0809-413 APPROVE OUT-OF-DISTRICT AND OVERNIGHT TRIPS**

BE IT RESOLVED that the following requests by Oregon City High School Student Groups be approved:

- OCHS October 31-November 2, 2008, Choir Rehearsal Retreat, Camp Adams, Molalla, Oregon
- OCHS March 27-30, 2008, Cheer, National Competition, Anaheim, California
- JROTC December 12-13, 2008, Camp Murray, Ft. Lewis, Washington, Curtis Senior High School, University Place, Washington
- JROTC January 16-27, 2009, Camp Murray, Ft. Lewis, Washington, South Kitsap High School, Port Orchard, Washington
- JROTC February 20-21, 2009, Camp Murray, Ft. Lewis, Washington, Wilson High School, Tacoma, Washington
- JROTC March 14, 2009, Prairie High School, Vancouver, Washington
- JROTC April 17-18, 2009, Camp Murray, Ft. Lewis, Washington, Mt. Tahoma High School, Tacoma, Washington
- JROTC November 8, 2008, Ft. Vancouver Veterans Day Parade

**0809-005 APPROVE LICENSED STAFF APPOINTMENTS FOR 2008-09**

BE IT RESOLVED that the following be appointed to fill vacant teaching positions in the district for 2008-09:

| <b>NAME</b>                               | <b>POSITION</b>                     | <b>EFFECTIVE</b>    |
|---|-------------------------------------|---------------------|
| Abbate, Samuel<br>Holcomb Elementary      | Grade 5<br>50 FTE / Temporary       | 2008-09 School Year |
| Shepherd, Anna<br>Gaffney Lane Elementary | Kindergarten<br>.50 FTE / Temporary | 2008-09 School Year |

**0809-102 APPROVE ADDED DUTY APPOINTMENTS FOR 2008-09**

BE IT RESOLVED that the following be appointed to fill vacant added duty positions in the district for 2008-09:

| <b>Activity</b>                                     | <b>School</b>  | <b>Name</b>              | <b>No. of Stipends</b> |
|---|----------------|--------------------------|------------------------|
| SST Chair   | Jennings Lodge | Hollis, Imogene          | 1.000                  |
| Area Coordinator                                    | OCHS           | Zachry, Sheila           | 1.000                  |
| Area Coordinator                                    | OCHS           | Vetter, Jayne            | 1.000                  |
| Area Coordinator                                    | OCHS           | Lee, Jamie               | 1.000                  |
| Area Coordinator                                    | OCHS           | Whiting, Rob             | 1.000                  |
| Area Coordinator                                    | OCHS           | Fisher-Hedeen, Kate      | 1.000                  |
| Area Coordinator                                    | OCHS           | Boxell, Scott            | 1.000                  |
| Area Coordinator                                    | OCHS           | Clegg, Casey             | 1.000                  |
| Fall Afterschool Tutor                              | Ogden          | Barrett, Chris           | 2.000                  |
| Fall Afterschool Intro to French                    | Ogden          | Bennett-McCue,<br>Leslie | 0.500                  |
| Fall Afterschool Archery, Golf,<br>Ultimate Frisbee | Ogden          | Buhler, Steve            | 0.500                  |
| Fall Afterschool Shop                               | Ogden          | Hamilton, Dick           | 0.688                  |
| Fall Afterschool Drama                              | Ogden          | Wigmore, Kelly           | 1.000                  |
| Fall Afterschool Sew Fun                            | Ogden          | Stearns, Cindy           | 1.000                  |
| Fall Afterschool Woodshop                           | Ogden          | Beck, Borden             | 0.313                  |
| Fall Afterschool Check & Connect                    | Ogden          | Pence, Dorothy           | 3.000                  |
| Fall Afterschool Tutor                              | Ogden          | Posedel, Ben             | 2.000                  |
| Fall Afterschool Girls Together                     | Ogden          | Vollintine, Giselle      | 1.000                  |
| Fall Afterschool Sports Conditioning                | Ogden          | Rolen, Tony              | 0.875                  |
| Intramurals   | Gardiner       | Collard, Chris           | 0.864                  |
| Fall Afterschool Jazz Band                          | Gardiner       | Rizzo, Cheryl            | 1.000                  |
| Fall Afterschool Study Hall I                       | Gardiner       | Orcutt, Kelsey           | 1.250                  |
| Fall Afterschool Study Hall II                      | Gardiner       | Hogan, Stacy             | 1.250                  |
| PEER Program Advisor - Gardiner                     | Gardiner       | Shewbert, Dianne         | 1.000                  |

|  |                |                 |       |
|--|----------------|-----------------|-------|
| allocation                               |                |                 |       |
| PEER Program Advisor - Gardiner          | Gardiner       | Doud, Sandy     | 1.000 |
| allocation                               |                |                 |       |
| PEER Program Advisor - Gardiner          | Gardiner       | Henigan, Greg   | 1.000 |
| allocation                               |                |                 |       |
| Fall Afterschool Flag Team               | Gardiner       | Rizzo, Michelle | 0.500 |
| Fall Afterschool Study Support           | Gardiner       | Orcutt, Kelsey  | 0.50  |
| Fall Afterschool Yearbook                | Gardiner       | Moore, Margaret | 2.00  |
| Fall Afterschool Tuesday School          | Gardiner       | Hogan, Stacy    | 0.750 |
| Fall Afterschool Roots and Shoots        | Ogden          | Binder, Mark    | 1.000 |
| Fall Afterschool Tutor                   | Ogden          | Pence, Dorothy  | 1.000 |
| Delete: SST Chair                        | Jennings Lodge | McRae, Shayla   |       |
| Change: Intramurals - 9/1 - 9/30/08 only | Gardiner       | Barry, Lynn     |       |

**0809-220 AUTHORIZE THERAPEUTIC SERVICES CONTRACT**

BE IT RESOLVED that the contract between Oregon City School District and Serendipity Center Inc. to provide therapeutic services to students K-12 for the 2008-09 school year in the amount of \$171,050 be approved.

**0809-221 AUTHORIZE HERA COMMUNITY SCHOOL CONTRACT**

BE IT RESOLVED that the contract between Oregon City School District and Hera Community School to provide alternative education, 504 service and special education/IEP services to students grades 9-12 for the 2008-09 school year in the amount of \$168,337.50 be approved.

**0809-414 OPPOSITION TO STATEWIDE TEACHER MERIT PAY MANDATE**

WHEREAS, Measure 60 would impose a statewide mandate requiring all school districts to institute a new teacher compensation program, short-circuiting the existing local collective bargaining process; and

WHEREAS, the measure lacks the necessary definitions and clarifications that would help local boards to thoroughly understand and effectively implement such a statewide mandate; and

WHEREAS, the measure could likely result in discouraging collaboration among teams of teachers in schools and instead foster competition for test scores; and

WHEREAS, the official state fiscal impact committee has estimated that Measure 60 would require additional spending of between \$30 million and \$72 million statewide in the first year and between \$30 million and \$60 million statewide in subsequent years without raising additional revenues to compensate local districts.

NOW, THEREFORE, BE IT RESOLVED that the Oregon City Board of Directors opposes the passage of Ballot Measure 60 and its effort to implement an unfunded statewide mandate overhauling the existing local teacher compensation system; and

BE IT FURTHER RESOLVED that the Oregon City Board of Directors urges voters to oppose Ballot Measure 60 and will work to educate local voters about the impact this measure will have on the local control of public schools.

**0809-415 RATIFY LICENSED STAFF COLLECTIVE BARGAINING AGREEMENT FOR THE 2009-2012 SCHOOL YEARS.**

WHEREAS, members of the Oregon City Education Association have ratified the proposed Collective Bargaining Agreement between the Association and the Board of Education of Oregon City School District for the school years 2009-12,

BE IT RESOLVED, that the Board of Education of Oregon City School District ratify the proposed Collective Bargaining Agreement for the 2009-12 school years.

**0809-218 APPROVE EXPENDITURE OF CET FUNDS**

WHEREAS the district has identified a potential site for the relocation of its transportation and maintenance facility; and

WHEREAS the district needs to determine the suitability of that site, and if suitable, begin the permitting process with City of Oregon City; and

WHEREAS these are allowable expenses in accordance with the resolution adopted by the board imposing the Construction Excise Tax (CET); and

WHEREAS the district expects to receive sufficient CET revenue in 2008-09 to fund the anticipated expenses;

BE IT RESOLVED that the district be authorized to expend an additional \$75,000 of CET funds.

## 2.0 Approve Charter School Public Hearing Minutes, October 27, 2008

### Clackamas Academy of Industrial Sciences

The Board of Directors of Oregon City School District No. 62 met at 6:00 pm for the purpose of a Public Hearing on the Charter School Application of Clackamas Academy of Industrial Sciences (CAIS) on October 27, 2008. The meeting was held in the District Administration Office, 1417 12<sup>th</sup> Street.

Oregon City School District Board members present:

- Carol Sturman- Board Chair
- Michele Beneville
- Tim Frisius
- Michelle Phillips

District administration present:

- Roger Rada- Superintendent
- Mike Hyder- Director of Special Programs
- Larry Didway- Director of Human Resources
- Verne Ferguson- Director of Special Services
- Wes Rogers- Business Manager

CAIS presenters present:

- Ginger Redlinger- CAIS Planning Principal
- Casey Stephens- JATC
- Roger Collier- OC Robotics
- Lori Luchak- Miles Fiberglass
- Scott Giltz- Clackamas Community College
- Jerry Turner- Pioneer Pump

The meeting was called to order by Carol Sturman.

#### **CAIS Presentation**

Ginger Redlinger made a presentation about aspects of the CAIS proposal and proposed school. CAIS is being proposed in order to better meet the needs of students. The school would also provide a smaller learning environment for students and would forge close working relationships with the community and businesses in the region.

The school's mission is to, "create a comprehensive high school program that integrates core academic content with career and technical education, for the purpose of preparing students for future success."

Academics would be rigorous/hands-on; prepare students to meet the new Oregon diploma requirements; emphasize workplace skills; provide opportunities for students to attain certain industry certifications; include structured internships and mentoring; and would facilitate a smooth transition beyond high school.

Targeted students would be students who have industrial sciences interest; drop-outs who would benefit from schooling which provided increased relevance; students who flourished in hands-on and/or project-based programs; and, students for who would benefit from credit being based on proficiency.

A video was shown (and explained by Ginger Redlinger) about the San Francisco School of the Arts. CAIS will emulate many of the practices found at that school.

CAIS goals include meeting/exceeding the OCSD graduation rate; meeting/exceeding the district's average scores in writing, reading, math and science; all students earning one or more industry certifications prior to graduating; tracking of all CAIS graduates for transition information; and at least a 90% satisfaction response from students and parents.

Teacher preparation topics will include differentiated instruction; essential questions/journaling; sheltered instruction; Habits of the Mind; A Whole New Mind (Daniel Pink); Rigor Relevance Framework; essential skills/diploma requirements; and professional learning communities (technology and dialogue driven).

The school would open with freshmen and sophomores. A typical day would have the students taking classes at the CAIS Satellite Campus (at OCHS). Lunch would also be at OCHS. Students would attend class in the afternoon at the CAIS facility at Clackamas Community College. During the afternoons, students would be in Shop and/or spend time in the classroom. When juniors and seniors become part of the school, fewer classes would be taken at the CAIS Satellite and more college level classes would be accessed through CCC.

### **Public Testimony**

Testimony was given by the following:

1. Nancy Noice- President of OCEA: Endorsed the proposal. Explained how the proposal matched OEA's criteria for charter schools.
2. Jerry Turner (Pioneer Pump) Mr. Turner read a letter in behalf of Mike Biery (Benchmark Knives): Endorsed the proposal.
3. Jerry Turner- Pioneer Pump): Endorsed the proposal. Said CAIS would be another "tool" to keep kids in school.
4. Casey Stevens- JATC: Endorsed the proposal. Excited about the program. Said the Apprentice Board is 100% in favor of the proposal.
5. Roger Collier- OC Robotics: Endorsed the proposal. Said CAIS will give kids more chances to create and will engage more students.

### **Board Questions**

The Board was introduced, as were Roger Rada (OCSD Superintendent) and Mike Hyder (OCSD Director of Special Programs).

#1: Michele Beneville asked which manufacturing trades were identified.

Answer: The planning board has identified trades but CAIS realizes that this list should be flexible as open to change. Scott Giltz (CCC) added that CAIS students will continue to leverage programs that the college already has in place.

#2: Roger Rada asked for explanation regarding the CAIS work-life environment.

Answer: Students come to school as if they were coming to work. They log in and out and are required to account for their activities for the day. A journal will be kept and updated at the end of each day.

#3: Michelle Phillips asked questions regarding the actual day for students.

Answer: All students will log in. During a student's freshman and sophomore years, they would receive one half of their classes at the CAIS Satellite Campus. The afternoons would be spent at the CAIS main campus site at CCC. The older students (juniors and seniors) will have a more hands-on experience and will be spending a full-day at the CCC campus.

#4: Tim Frisius asked a question regarding staffing.

Answer: The Board was assured that the number of staff members budgeted for was sufficient for 90 to 100 students.

#5: Tim Frisius asked if there was sufficient capacity in the area to provide the number of internships required for students.

Answer: Yes, the industry reps have reported there is such capacity to meet the need.

#6: Tim Frisius asked about transportation to and from the job sites.

Answer: CAIS has communicated with the OCSD Transportation Department to begin these discussions. Additionally, CAIS and OCHS are exploring sharing the costs of a shuttle bus that would

run throughout the day between OCHS and CCC. At least once a month, school field trips would also be planned to visit job sites.

#7: Tim Frisius asked if additional staff would be needed as the school size increases.

Answer: Yes, the budget increases incrementally in the area of staffing to address the increase in students.

#8: Michele Beneville asked what the "indirect set-aside" represented (in the budget).

Answer: The indirect set-aside budgets for the ending fund balance by pulling it out early in the budget calculations.

#9: Tim Frisius asked if it was typical for district-initiated charters to receive more district support than non-district-initiated charters.

Answer: Yes, but such support is negotiated (part of the final charter agreement) with each charter.

#10: Michele Beneville asked if siblings receive preference for admission.

Answer: CAIS had not, yet, thought through this but thought this would not be the case since the program will be a high school program and students will be attracted to the program because of the curriculum and instructional model.

#11: Tim Frisius asked about student access to computers.

Answer: At the CCC campus, CAIS will be charged \$3 per square foot (rent). This will include internet access. Additionally, CAIS students will have access to much of the industry-specific technology at CCC.

#12: Tim Frisius asked if any student interest had been expressed regarding CAIS.

Answer: CAIS reported that approximately fifteen students have been asking about the start date and are eager to enroll. Additionally, some parents have also asked if there was a waiting list.

#13: Tim Frisius asked how CAIS might share with the district.

Answer: CAIS reported that OCHS had expressed interest in learning more about the CAIS plan to issue credit through proficiency. CAIS staff also explained the paycheck project.

#14: Tim Frisius asked where the content would come in the skills laboratory.

Answer: CAIS reported that the content would be developed and would emphasize issues and problems found in industry's real world.

## **Closure**

Roger Rada thanked the CAIS planning principal (Ginger Redlinger) for her efforts in developing the CAIS proposal.

Carol Sturman thanked all for attending/participating and informed the public that public testimony would be open until Thursday, October 30, 2008, at 4:00pm. Additional public testimony should be sent to the OCSD District Office (1417 12<sup>th</sup> Street, Oregon City, Oregon 97045) or e-mailed to [mike.hyder@orecity.k12.or.us](mailto:mike.hyder@orecity.k12.or.us).

Carol Sturman also informed the Board members that if they had additional questions, they should e-mail them to Mike Hyder (Director of Special Programs).

- 3. Resolution 0809-05 Approve Licensed Staff Appointment for 2008-2009
- 4. Resolution 0809-102 Approve Added Duty Appointments for 2008-2009

**0809-05 APPROVE LICENSED STAFF APPOINTMENT FOR 2008-2009**

BE IT RESOLVED that the following teacher be appointed to fill a vacant position for the 2008-09 school year:

| NAME                                 | POSITION                                    | EFFECTIVE                        |
|--------------------------------------|---|----------------------------------|
| Burich, Julie<br>Ogden Middle School | Reading/Math Teacher<br>1.0 FTE / Temporary | 12/15/2008 through<br>06/11/2009 |

**0809-102 APPROVE ADDED DUTY APPOINTMENTS FOR 2008-2009**

BE IT RESOLVED that the following be appointed to fill added duty positions for the 2008-09 school year:

| Activity                                 | School   | Name            | No. of Stipends |
|--|----------|-----------------|-----------------|
| Fall Afterschool Weight/Cond.            | Gardiner | Strasser, Gary  | 1.000           |
| Fall Afterschool Study Hall              | Gardiner | Carlson, Donna  | 1.00            |
| Link Crew - <b>Academic Support Paid</b> | OCHS     | Nippert, Bonita | 1.000           |
| Link Crew - <b>Academic Support Paid</b> | OCHS     | Lee, Jamie      | 1.000           |

**RESOLUTION 0809-416 ADOPTION OF PROFESSIONAL LEARNING COMMUNITIES AS A DISTRICT PRACTICE**

WHEREAS, professional learning communities are at the heart of the District’s school improvement efforts,

BE IT RESOLVED that during for the 2008-2009 school year and beyond, professional learning communities will be an adopted practice within the Oregon City School District.

**RESOLUTION 0809-417 ADOPTION OF POSITIVE BEHAVIOR SUPPORTS AS A DISTRICT PROGRAM.**

WHEREAS, Positive Behavior Supports has proven to be an effective program in maintaining safe and orderly school environments,

BE IT RESOLVED that during for the 2008-2009 school year and beyond, Positive Behavior Supports will be an adopted program within the Oregon City School District.

**0809-418 APPROVE SPONSORSHIP OF THE CLACKAMAS ACADEMY OF INDUSTRIAL SCIENCE**

WHEREAS, the 1999 session of the Oregon legislature enacted Oregon Revised Statutes (ORS) Chapter 338 establishing a process for charter school applicants to apply for the creation of a charter school, and the criteria with which a school district shall review and either deny or approve a charter school application; and

WHEREAS, in January, 2003 the Oregon City School District 62 Board of Directors approved and adopted District Policy and Administrative Guideline LBE creating the policy and administrative procedure for reviewing and evaluating a charter school application; and

WHEREAS, the Oregon City School District 62 received an application for the creation of the Clackamas Academy of Industrial Science on October 9, 2008; and

WHEREAS, the Oregon City School District 62 determined that the application submitted by the Design Team of the Clackamas Academy of Industrial Science complied with the minimum requirement of ORS Chapter 338 to be considered a complete charter school application and held a public hearing on the provisions of the Clackamas Academy of Industrial Science application in compliance with ORS 338.055(1) on October 27 2008.

WHEREAS, the Oregon City School District 62 Board of Directors has reviewed the Clackamas Academy of Industrial Science application, the record of the public hearing, including all written and oral testimony, in accordance with ORS Chapter 338 and School District Policy and Administrative Guideline LBE-AR;

NOW, THEREFORE, be it resolved by the Oregon City School District 62 Board of Directors that the application to create the Clackamas Academy of Industrial Science be conditionally approved to operate as a Public Charter School within the Oregon City School District for the term of four (4) years beginning operation in September 2010.

BE IT FURTHER RESOLVED that this approval to operate as a public charter school with the Oregon City School District 62 is conditioned on the following:

1. The successful negotiation and execution of a Charter School Agreement between the applicant and the Oregon City School District 62 Board of Directors by December 5, 2008.
2. The ability of the applicant to secure a facility for the charter school site to operate within the Oregon City School District 62 boundaries by March 1, 2010 and
3. The ability of the applicant to secure the appropriate and necessary occupancy and safety permits for the charter school facility and give proof of these permits to the Oregon City School District 62 Board of Directors by May 24, 2010; and
4. The ability of the applicant to secure insurance in the amounts determined in the Oregon City School District 62 Charter School Policy and Administrative Guideline LBE-AR and deliver proof of insurance to the Oregon City School District 62 Board of Directors prior to occupancy.

IN ACCORDANCE WITH THE ABOVE CONDITIONS BEING MET, the Clackamas Academy of Industrial Science is conditionally approved to operate as a public charter school within the Oregon City School District 62 for four (4) years beginning in September 2010.

### **RESOLUTION 0809-222 RESOLUTION AGREEMENT FOR ADOPTION OF 03(B) PLAN DOCUMENT**

WHEREAS, the Treasury Department of the United States published Final 403(b) Regulations in the Federal Registry on July 23, 2007,

AND WHEREAS, said Regulations require Employers that sponsor 403(b) Plans to adopt written plans no later than December 31, 2008,

THEREFORE BE IT RESOLVED, that Oregon City School District 62 (hereinafter, "the Employer"), acting under the authority of its Board of Directors, hereby adopts the written **Plan Document** found on the Employer's dedicated section of the Carruth Compliance Consulting website at [www.ncompliance.com](http://www.ncompliance.com), which describes the policies, administrative responsibilities, and applicable limitations that apply to the Employer's 403(b) Plan.

BE IT FURTHER RESOLVED, that the Employer may amend any or all portions of said Plan Document from time to time as required by changes in applicable law, IRS guidance, and/or Employer policy. The Plan Administrator is granted the authority to make editorial changes and changes to

administrative rules to said Plan Document without the necessity of Board review or approval. Modifications to the Optional Features, Employer Policies and/or IRS Regulatory information within said Plan Document must be presented to the Board for approval as amendments.

RESOLVED, FINALLY, the Employer hereby adopts said Plan Document.

**0809-223 AUTHORIZE HERON CREEK THERAPEUTIC PROGRAM CONTRACT K-6**

BE IT RESOLVED that the contract between Oregon City School District and Clackamas Education Service District to provide the Heron Creek Therapeutic Program to eligible students in grades K-6 for the 2008-09 school year in the current amount of \$296,000 be approved.

**0809-224 AUTHORIZE HERON CREEK THERAPEUTIC ACADEMY CONTRACT 7-12**

BE IT RESOLVED that the contract between Oregon City School District and Clackamas Education Service District to provide the Heron Creek Therapeutic Academy to eligible students in grades 7-12 for the 2008-09 school year in the current amount of \$437,379.44 be approved.

**0809-225 AUTHORIZE LEEP PROGRAM CONTRACT**

BE IT RESOLVED that the contract between Oregon City School District and Clackamas Education Service District to provide the LEEP Program to eligible students ages 5-21 for the 2008-09 school year in the current estimated amount of \$339,608.68 be approved.

**0809-226 DIRECT THE SUPERINTENDENT TO DEVELOP A BUDGET PLAN FOR 2009-10**

WHEREAS, the district expects to have to reduce its expenditures for the 2009-2010 school year by up to \$5 million, and

WHEREAS, the district's usual budget development process seems inadequate to tackle a reduction of this magnitude,

BE IT RESOLVED that the superintendent is directed to develop a budget plan for the 2009-2010 school year that will lead to financial viability for the district over the next two years, and should present such plan to the school board on or before January 27, 2009.

**0809-227 APPROVE EXPENDITURE OF CET FUNDS**

WHEREAS the district has identified a potential site for the relocation of its transportation-maintenance facility; and

WHEREAS the district needs to determine the suitability of that site and develop information needed to obtain an accurate cost estimate for the project; and

WHEREAS these are allowable expenses in accordance with the resolution adopted by the board imposing the Construction Excise Tax (CET); and

WHEREAS the district has sufficient CET revenue to fund the anticipated expense;

BE IT RESOLVED that the district be authorized to expend \$13,500 of CET funds.

**0809-419 SECOND READING, ADOPTION POLICIES AS LISTED FROM SECTIONS B, G, I, AND K**

BE IT RESOLVED that the following policies be adopted.

| <b>Code</b>  | <b>Name</b>   | <b>New/Revision</b> | <b>Reason</b>      |
|--|---|---------------------|--------------------|
| • BBFA   | Board Member Ethics and Conflicts of Interest               | Revision            | Highly Recommended |
| • BBFB   | Board Member Ethics and Nepotism                            | New                 | Highly Recommended |
| • GBC  | Staff Ethics  | Revision            | Highly Recommended |
| • GCBDA/GDBDA - AR(1)  | Federal Family and Medical Leave/State Family Medical Leave | Revision            | Required - Law     |
| • AR(2)  | Request for Family and Medical Leave                        | Revision            | Required - Law     |
| • AR(4)  | FMLA/OFLA Notice to Employee                                | Revision            | Required - Law     |
| • AR(5)  | Medical Certification Form                                  | Revision            | Required - Law     |
| • GCN/GDN  | Evaluation of Staff   | Addition            | Optional           |
| • IGBHA-AR(1)  | Evaluation of Alternative Education Programs                | Revision            | Required - Law     |
| • IK   | Academic Achievement  | Revision            | Required           |
| • IL   | Assessment Program  | Revision            | Highly Recommended |
| • KBA  | Public Records  | Revision            | Highly Recommended |
| • KBA-AR   | Public Records  | Revision            | Highly Recommended |
| Note: The following policies have been deleted due to changes in government laws and/or regulations: |   |                     |                    |
| • ILBB   | Juried Assessments  | Delete              |                    |
| • ILBB-AR  | Juried Assessments  | Delete              |                    |